

Tony Kershaw
Director of Law and Assurance

If calling please ask for:

Lisa Sampson on 033 022 28193
Email: lisa.sampson@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



3 September 2021

Performance and Finance Scrutiny Committee

A meeting of the committee will be held at **11.00 am** on **Monday, 13 September 2021** at **County Hall, Chichester, PO19 1RQ**.

Note: In response to the continuing public health measures, there will be limited public access to the meeting. Admission is by ticket only, bookable in advance via: democratic.services@westsussex.gov.uk

The meeting will be available to view live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

Tony Kershaw
Director of Law and Assurance

Agenda

Part I

11.00 am 1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Committee membership**

The Committee is asked to note the changes to its membership as below:

- Cllr Sarah Payne has been appointed to the Committee.
- Cllr Trevor Bence has been appointed to the Committee as a substitute (Conservative).

3. **Minutes of the last meeting of the Committee** (Pages 5 - 8)

The Committee is asked to agree the minutes of the meeting held on 5 July 2021 (cream paper).

4. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

11.15 am 5. **Quarter 1 Performance and Resources Report (PRR) as at the end of June 2021** (Pages 9 - 104)

A report by the Director of Finance and Support Services, setting out the finance and performance position as at the end of June 2021.

The Committee is asked to examine the data and supporting commentary for the PRR report and make any recommendations for action to the relevant Cabinet Member or Scrutiny Committee.

12.35 pm 6. **Update on progress in the Joint Venture Partnership for County Council in Property Development** (Pages 105 - 114)

A report by the Director of Property and Assets on the progress made in establishing the Joint Venture (JV) Partnership.

Committee to consider the governance setup and progress made in setting up the JV partnership to date and make any relevant recommendations to the Cabinet Member for Finance and Property.

1.05 pm 7. **Requests for Call-in**

There have been no requests for call-in to the scrutiny committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

8. **Work Programme Planning and possible items for future scrutiny** (Pages 115 - 124)

The Committee is asked to review its work programme which reflects the outcome of discussions at the committee's Business Planning Group meeting on 23 July 2021.

The Committee is asked to review the extract of the Forward Plan of Key Decisions (Appendix A) and mention any items believed to be of relevance to the business of the scrutiny committee. An update of any relevant changes to the Forward Plan will be tabled ahead of the meeting.

If any member puts forward such an item, the Committee's role at this meeting is to assess, briefly, whether to refer the matter

to its Business Planning Group (BPG) to consider in detail.

9. **Date of Next Meeting**

The next meeting of the Committee will be held on 1 November 2021 at 10.30am. Probable agenda items include:

- Medium Term Financial Strategy 2022/23
- People Framework
- Asset Strategy
- Treasury Management Mid-Year Report 2021/22

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 20 October 2021.

To all members of the Performance and Finance Scrutiny Committee

Webcasting

Please note: this meeting may be filmed for live or subsequent broadcast via the County Council's website on the internet - at the start of the meeting the Chairman will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.